



# Fort Osage Fire Protection District

## POSITION ANNOUNCEMENT ASSISTANT CHIEF - OPERATIONS

The Fort Osage Fire Protection District (Buckner, Missouri) is accepting applications for the position of **Assistant Chief - Operations**. The Assistant Chief will serve as a member of the district's management team in planning, organizing and implementation of policies, procedures and operations. Responsibilities include providing leadership through planning, researching, organizing and directing the Fire and EMS activities and other operations of the Fire District.

Fort Osage Fire Protection District provides fire, emergency medical and rescue services to approximately 14,000 citizens within the Cities of Buckner, Sibley, Levasy, River Bend, and the surrounding unincorporated area of northeast Jackson County. This progressive district serves an area of 110 square miles from two staffed stations and one volunteer station with a budget of approximately \$2.5 million. The District has 30 career employees (includes command and administrative staff) and a volunteer staff of Fire and EMS personnel.

The Assistant Chief – Operations shall provide overall management of both emergency and non emergency functions on an assigned 24 hour shift. The Assistant Chief lives and works in a fire station on a 24-hour shift off 48 hours. The Assistant Chief may be expected to attend specifically assigned meetings, events, etc. outside their normal shift schedule as assigned by the Fire Chief. The Assistant Chief of Operations directs operations of an on duty operating forces of the fire district to include responding to emergency incidents as command officer. Determines appropriate action and response to incidents and directs operation to assure the safe, efficient and effective development of personnel, equipment and resources.

**Minimum Requirements:** Associate's degree in Fire Service Administration or equivalent education and experience. Four (4) to six (6) years experience in a municipal fire department or fire protection district providing both fire protection and emergency medical services with considerable supervisory and managerial experience at Captain or above working with unionized and volunteer workforce. Current Missouri driver's license, Fire Instructor I certification, Fire Investigator certification, Fire Officer I certification with – level II preferred; Incident Command Training (NIMS), Current Missouri EMT license or National Registry; must pass district's medical requirements and thorough background check.

Applications are available on our website [www.fortosagefire.org](http://www.fortosagefire.org) or call our administrative office at 816-650-5811. Resume and professional references, along with completed application must be postmarked by September 17, 2010 to: **Fort Osage Fire Protection District PO Box 287 Buckner, MO 64016**. You may contact Fire Chief John Yocum at 816-650-5811 with any questions or concerns. The District has the right not to hire any of the applicants for the position, or to terminate the hiring process at any time, in its sole discretion. Fort Osage Fire Protection District is an EOE.

Salary Range: \$44,877 - \$60,612 depending on qualifications. Salary range does not include excellent benefit package. Position is FSLA exempt.